**FIELD INSPECTION OF SCHOOL FACILITIES**

Technical Guidance for Terms of Reference

Disclaimer: The following technical guidance for terms of references (ToR) have been shortened to reflect essential points (scope of work, deliverables, timeframe and qualification requirements) to be included in the ToR. Every organization can then adapt the guidance to their standard ToR template.

**Objective and Scope**

The main objective of this assignment is to conduct field inspection of a total of XX [insert number of selected schools] schools located in regions and cities with highest seismic risk as part of a survey team of two engineers. The field inspections will help identify the most common structural typologies of school buildings in the country; and collect additional data necessary to develop analytical models and assess the seismic performance of typical structural building types.

The work will include:

1. Field inspection of a total of 9 schools within a period of maximum 2 weeks (see Annex 1 for details on the scope of field inspections and how results of these inspections will inform the analytical work to evaluate the current seismic performance of typical structural typologies)

* Consultant should plan school visits with school principals and other relevant local authorities prior to the visits
* There will be no in-situ testing during the field inspections

1. Revision of data gathered in the schools to amend errors and inconsistencies
2. Submission of data

**Timeframe**

The services of the consultant will be needed for a period of four weeks staring on [insert start and end date].

**Equipment**

Each survey team comprising two engineers will require the following equipment:

* 1 camera (to take photos)
* Safety equipment if necessary
* Tape measure
* Paper and pencil

**School location**

[insert school location if determined and applicable]

**Qualifications**

Considering the scope of the field inspections, consultant should meet the following requirements:

* Diploma of Higher Education in the field of "Industrial and civil construction"
* More than 5 years of work experience in structural design/assessment of structures